

2024 Brooktondale Summer Camp Registration Packet

Please submit one application per camper, with all the requested information provided.

****Children must be entering kindergarten – age 14 and must be fully potty trained****

Camper's Name: _____	Circle One: Male	Female	
Grade in Fall 2024: _____	School: _____	Age: _____	DOB: _____
Village, Town or City of Camper's Residence: _____			

Primary Guardian/Caregiver:		
Name: _____	Relationship to Child: _____	
Street Address: _____		
City: _____	State: _____	Zip: _____
Cell #: _____	Work #: _____	Home #: _____
Circle best contact # during camp hours		
Email: _____		
Secondary Guardian/Caregiver:		
Name: _____	Relationship to Child: _____	
Street Address: _____		
City: _____	State: _____	Zip: _____
Cell #: _____	Work #: _____	Home #: _____
Circle best contact # during camp hours		
Email: _____		

Please list two (2) adults authorized to transport/pick up your child. Photo ID will be requested at pick up:	
1. Name: _____	Phone number: _____
2. Name: _____	Phone number: _____

Please list two (2) emergency contacts in the event that parent/guardians cannot be reached:	
1. Name: _____	Phone number: _____
2. Name: _____	Phone number: _____

Fees: \$200 per week (full weeks only)		
Please check or circle the weeks and days your child will be attending:		
Week 1: July 1-5 (no camp July 4)	Week 4: July 22-26	Week 7: August 12-16
Week 2: July 8-12	Week 5: July 29-August 2	Week 8: August 19-23
Week 3: July 15-19	Week 6: August 5-9	Week 9: August 26-30

INCLUDE \$25 <u>per week</u> attending deposit to reserve your child's spot (to be deducted from weekly fee).
Remaining weekly fee is due Monday morning at drop off.
Amount submitted with this application: \$ _____ Check # _____

PAYMENT METHODS: Check made out to *Brooktondale CC, *Venmo: Brooktondale Comm. Center
PayPal: brooktondaleapple@gmail.com *Check or Venmo preferred!!

These materials are neither sponsored nor endorsed by the Board of Education of the Ithaca City School District, the superintendent, or this school.

Camper's Medical and Emergency Form

ALL INFORMATION MUST BE COMPLETED

****Health department regulations require that immunization records from the doctor's office must be turned in for each camper before camp starts or by the camper's first day****

Camper's Name: _____ DOB: _____

Doctor: _____ Doctor's Phone Number: _____

Allergies, if any: _____

Please list any medical, behavioral problems, food restrictions etc. camp should be aware of:

CONSENT FOR EMERGENCY TREATMENT

In the event my child may require emergency medical treatment while attending Brooktondale Community Center's Summer Camp, I hereby appoint trained and certified staff members to act in my place and give authorization for emergency treatment. This authorization is meant to relieve the medical representative from any liability resulting from my being unable to give authorization myself.

Signature of Primary Caregiver: _____ Date: _____

CONSENT FOR PICTURE TAKING

I give permission to have my child's photo taken for purposes of camp photo displays, advertisements, newsletter articles and Facebook postings.

Signature of Primary Caregiver: _____ Date: _____

Please mail completed registration, parental agreement forms and payment to:

Brooktondale Community Center, PO Box 135, Brooktondale NY 14817

All items must be received to reserve your child's spot

Questions? Call Nancy Hall (607) 539-7515 or email brooktondalesummercamp@gmail.com

Stay up to date by liking our Facebook page "Brooktondale Summer Camp"

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2024 Brooktondale Summer Camp Parental Agreement

*Please initial next to each policy to ensure that you understand and will adhere to the following.
If you have more than one child, you may complete the agreement form on the oldest child's application only.*

Initial _____ Parents and campers are required to adhere and follow all rules of conduct for camp. Please see attached sheet (signature is required on sheet).

Initial _____ Payments are due Monday morning at drop-off for the current week, or the first day of the week your child is to attend. **Any payments not received by Monday afternoon will be charged a \$5 per day late fee.**

Initial _____ There will be no carryover of fees from one week to another. Once a payment is made, it is non-refundable. No exceptions!!

Initial _____ Acceptable method of payments are cash or check, PayPal or Venmo (brooktondaleapple@gmail.com).

Initial _____ Parent/guardians MUST sign their child in on the sign in sheet with the time and their initials. Children must be accompanied into the building with an adult. Children may NOT sign themselves in.

Initial _____ Drop off is no earlier than 8:30am. If you drop off earlier, you will be asked to stay with your child until 8:30am. **Pick up is 4:00pm sharp. A \$1 per minute late fee will be charged.** Parent/guardians MUST sign their child out with the time and their initials. Children may NOT sign themselves out. Exceptions to this are allowed if the child is pre-enrolled in after-camp care, or with previous arrangements.

Initial _____ All children are to bring their own lunch and are not allowed to share food with others. Refrigeration and microwave are not available. Please also pack a water bottle and a change of clothes.

Initial _____ Sunscreen is encouraged however, children need to apply themselves or parents apply at drop off. We are not allowed to apply sunscreen.

Initial _____ If a person is named as an individual allowed to pick up your child, we reserve the right to ask for photo ID. If you have someone picking up your child who is not named on the application packet, we will need written permission from you, including the individual's name and phone number, before we can release your child to that person.

Initial _____ Cell phones are not allowed during camp hours. If your child needs to contact you, they should speak with a counselor or director. Any cell phones that are used without permission are subject to confiscation and will be returned at the end of the day. This includes any electronic device including Gameboys, DS, Apple watch, Tablets, computers, etc.

Initial _____ Should your child be injured, it is at the discretion of the Director to call 911 based on the seriousness of the injury. The parent is responsible for all related medical expenses including ambulance transport if necessary.

Camper's Name(s): _____ Date: _____
Parent/Guardian Print Name: _____ Signature: _____

2024 Brooktondale Summer Camp Rules, Expectations & Behavior Policy

The staff at Brooktondale Summer Camp strive not only to provide fun and learning experiences, but also to stress respect for the environment and others. The following procedure will be followed when children misbehave or break camp rules. We reserve the right to bypass one or more steps in the process if a situation warrants. Please review the rules with your child and make sure they are understood. We believe that you as a parent/guardian will appreciate knowing of any problem that your child may experience. Brooktondale Summer Camp reserves the right to suspend or expel any camper from the program who poses serious continual discipline problems, whether or not all of the steps in our discipline procedure have been completed. Please see below:

MINOR OFFENSES: Disrespect of staff or participants, inappropriate behavior and breaking general program rules.

Consequences:

- 1st Offense – Verbal warning followed by a note in file plus parent notification
- 2nd Offense – Loss of morning or afternoon activities and discussion with parent and child
- 3rd Offense – Termination from program or session. This will be up to the Director's discretion. No refunds will be given.

SERIOUS OFFENSES: Endangering another person's well-being, swearing or verbal abuse of staff or participants, stealing or destruction of property, general disregard for director or counselors or program, any physical contact with the intent to cause harm (hitting either with hand, stick, rock, dirt, etc), punching, biting, kicking). The parent will be notified immediately, and the camper will be removed and terminated from the program. No refunds will be given.

Rules of Brooktondale Summer Camp, please review with your child:

***Be safe, kind and respectful!**

- * Avoid all forms of horseplay
- * Sticks, rocks, dirt, sand and mulch should not be picked up
- * Keep hands, feet and body to yourself
- * Campers must stay on the camp premises, and never in the parking lot
- * Profanity or negative talk is not tolerated.
- * Always show good sportsmanship
- * If there is a problem, use your words and tell an adult immediately
- * Respect other campers, staff, equipment, facilities and yourself
- * Pick up after yourself throughout the day
- * Campers must be potty-trained and able to use the bathroom independently
- * Campers must be able to serve themselves and eat lunch independently
- * No cell phones or electronic usage is allowed during the camp day. If we see them, they will be confiscated until the end of the day!
- * Have Fun!

Camper's Name(s): _____ **Date:** _____

Parent/Guardian Print Name: _____ **Signature:** _____